



# SIGN PERMIT

## CITY OF MARION ILLINOIS

1102 Tower Square Plaza Marion, IL 62959  
BUILDING & CODE SERVICES  
Phone 618-993-2422 Fax 618-997-9577

Permit Fee: \$ _____ \$25.00 per face <input type="checkbox"/> Check _____ <input type="checkbox"/> Card <input type="checkbox"/> Cash PERMIT# _____ OFFICE USE ONLY
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**PERMIT EXPIRES 6 MONTHS FROM APPROVAL DATE**

Date: \_\_\_\_\_

Owner/Business Name: \_\_\_\_\_

Sign Location Address: \_\_\_\_\_ PIN# \_\_\_\_\_

Sign Contractor Name: \_\_\_\_\_

Sign Contractor Address: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**SIGN SPECIFICATIONS:** TOTAL NUMBER OF SIGN FACES \_\_\_\_\_

Type:  Painted Panel  Poster Panel  Painted Bulletin

Other (specify) \_\_\_\_\_

Size: Width \_\_\_\_\_ Height \_\_\_\_\_ Total Square Feet \_\_\_\_\_

Structure Type, No.: # \_\_\_\_\_ Free-Standing # \_\_\_\_\_ Wall Mount # \_\_\_\_\_ Roof Mount

# \_\_\_\_\_ Single # \_\_\_\_\_ Double # \_\_\_\_\_ Back to Back # \_\_\_\_\_ V-Type

Vertical Supports: \_\_\_\_\_ Number  Metal  Wood

Sign Material:  Wood  Metal Lighting:  Yes  No Other: \_\_\_\_\_

Zone Classification: \_\_\_\_\_ Flood Plain:  Yes  No

Date Location(s) will be flagged or painted \_\_\_\_\_

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OFFICE USE ONLY

APPROVED

DISAPPROVED

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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Submit the following with application:

1. Site Plan showing (see below example)
  - a. Lot size
  - b. Property line setbacks
  - c. Structures
2. Drawing/pictures with dimensions
3. All sign locations must be flagged or painted for pre-approval of permit

