



**COMMERCIAL-REMODEL
BUILDING PERMIT
CITY OF MARION ILLINOIS**

1102 Tower Square Plaza Marion, IL 62959
BUILDING & CODE SERVICES
Phone 618-993-2422 Fax 618-997-9577

Permit Fee: \$ _____
 Check _____ Card Cash
 PERMIT# _____
OFFICE USE ONLY

PERMIT EXPIRES 12 MONTHS FROM APPROVAL DATE

Date: _____
 Property Owner Name: _____ Phone: _____
 Applicant Name: _____ Phone: _____
 Mailing Address: _____ E-Mail: _____
 Project Location: _____ PIN# _____
 Subdivision: _____ Lot: _____ Lot Size: _____ Zone District: _____
 Contractor Name: _____ Phone: _____
 Contractor Address: _____
 Architect Name: _____ Phone: _____
 Civil Engineer Name: _____ Phone: _____
 Electrician: _____ City of Marion License#: _____
 Plumber: _____ State License#: _____
 HVAC Contractor: _____ Phone: _____
 Project Contact Name: _____ Phone: _____

Visit www.cityofmarionil.gov for online ordinances, section 10-1-1 and 5-11-1

COST

Cost of Improvement..... \$ _____
 a. Electrical..... \$ _____
 b. Plumbing..... \$ _____
 c. Heating, air conditioning..... \$ _____
 d. Other (elevator, etc.)..... \$ _____
TOTAL COST OF IMPROVEMENT..... \$ _____

NUMBER OF OFF-STREET PARKING SPACES: Enclosed _____ Outdoors _____

FIRE SPRINKLER: Yes No



COMMERCIAL-REMODEL
BUILDING PERMIT
CITY OF MARION ILLINOIS

1102 Tower Square Plaza Marion, IL 62959

BUILDING & CODE SERVICES

Phone 618-993-2422 Fax 618-997-9577

PROPOSED USE:

- Amusement, recreational
- Church, other religious
- Industrial
- Parking garage
- Service station, repair garage
- Hospital, Institutional
- Office, bank, professional
- Public utility
- School, library, educational
- Stores, mercantile
- Tanks, towers
- Other, Specify _____

Describe in detail proposed use of buildings, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department state, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.

OWNERSHIP

- Private (Individual, corporation, non-profit institution, etc.)
- Public (Federal, State, or local government)

PRINCIPAL TYPE OF FRAME OF EXISTING BUILDING

- Masonry (wall bearing)
- Wood frame
- Structural Steel
- Reinforced concrete
- Other _____

PRINCIPAL TYPE OF HEATING (IF CHANGING)

- Gas
- Oil
- Electricity
- Coal
- Other _____

TYPE OF MECHANICAL (IF CHANGING):

- Central air conditioning
- Elevator
- Other _____



**COMMERCIAL-REMODEL
BUILDING PERMIT
CITY OF MARION ILLINOIS**

1102 Tower Square Plaza Marion, IL 62959
BUILDING & CODE SERVICES
Phone 618-993-2422 Fax 618-997-9577

BUILDING PERMIT ACKNOWLEDGEMENT

THE UNDERSIGNED acknowledges that the basic purpose of the issuance of a building permit by the City of Marion is to allow the Building Inspector to check the applicable Zoning Regulations for the property where the building is to be constructed, renovated and/or repaired.

THE UNDERSIGNED further acknowledges that the issuance of a building permit by the City of Marion is not an indication, assurance, evidence or guarantee by the City of Marion that the building, location, building plans or any part thereof complies with any or all applicable State or Federal statutes, codes, rules or regulations.

THE UNDERSIGNED further acknowledges that it is the sole responsibility of the owner and/or builder of the building to be constructed, renovated or repaired to comply with all applicable local, State and Federal statutes, codes, rules and regulations, and that the City of Marion assumes no responsibility for such compliance.

Applicant (print)

Applicant Signature

Date

OFFICE USE ONLY

APPROVED

DISAPPROVED

AUTHORIZED SIGNATURE: _____ DATE: _____



**COMMERCIAL-REMODEL
BUILDING PERMIT
CITY OF MARION ILLINOIS**

1102 Tower Square Plaza Marion, IL 62959

BUILDING & CODE SERVICES

Phone 618-993-2422 Fax 618-997-9577

PERMIT PROCESS

1. Complete Building Permit Application and pay fee through Building & Code Services 618-993-2422.
2. Submit 2 sets of architectural stamped prints and site plan.
3. Commercial Occupancy Permit should be applied for approximately 1-2 months before opening of business through Building & Code Services.

BEGINNING CONSTRUCTION OF A PROJECT WITHOUT OBTAINING AN APPROVED BUILDING PERMIT CAN RESULT IN A FINE OF UP TO \$750.00.



**COMMERCIAL-REMODEL
BUILDING PERMIT
CITY OF MARION ILLINOIS**

1102 Tower Square Plaza Marion, IL 62959

BUILDING & CODE SERVICES

Phone 618-993-2422 Fax 618-997-9577

Commercial Building Codes and Requirements

2 sets of stamped prints by an Illinois Architect
1 site plan

Must be stated on prints:

2009 IBC International Building Code
2009 International Fire Code
2000 NFPA101 (State Life Safety Code)
2008 National Electric Code (NEC)

Illinois Plumbing Code
Illinois Mechanical Code

FEE SCHEDULE:

VALUATION	FEE
\$0 - \$1,000	\$30.00 Minimum
\$1,001 - \$5,000	\$30.00 plus \$.80 per hundred or part thereof the estimated cost over \$5,000. Maximum \$89.00
\$5,001 - \$10,000	\$62.00 plus \$.54 per hundred or part thereof the estimated cost over \$5,000. Maximum \$89.00
\$10,001 - \$50,000	\$89.00 plus \$.44 per hundred or part thereof the estimated cost over \$10,000. Maximum \$265.00
\$50,001 - \$100,000	\$265.00 plus \$.36 per hundred or part thereof the estimated cost over \$50,000. Maximum \$445.00
\$100,001 - \$500,000	\$445.00 plus \$.29 per hundred or part thereof the estimated cost over \$100,000. Maximum \$1,605.00
\$500,001 - \$1,000,000	\$1,605.00 plus \$.27 per hundred or part thereof the estimated cost over \$500,000. Maximum \$2,995.00
\$1,000,001 - \$5,000,000	\$2,995.00 plus \$.23 per hundred or part thereof the estimated cost over \$1,000,000. Maximum \$12,355.00