

October 10, 2016

CITY OF MARION – REGULAR MEETING

October 10, 2016

Minutes of a Regular Meeting of the City Council of the City of Marion held in the Council Chambers at City Hall October 10, 2016. Mayor Butler called the meeting to order at 6:30 P.M. The City Clerk was instructed to call the roll and the response was as follows:

PHYSICALLY PRESENT: COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER.

ABSENT: NONE

The minutes of the September 26, 2016 Regular Meeting were approved as presented.

Commissioner Rinella told the council the City's water meter reading system is old and obsolete, still using pulse reading signals. Water Superintendent Scott Connell, Water Office Director Tracey Lowe, IT Director Terance Henry and Commissioner Rinella have met with four different meter companies looking for a replacement system. Of the systems they looked at, Commissioner Rinella stated Zenner meters had the most to offer.

Bill Zalsh, owner of the Utility Pipe, has been in business since 1981, located in Evansville, Indiana. They are the distributor for Zenner water meters. Mr. Zalsh introduced Dave Alvin who gave information of how the Zenner meter system works. The Zenner meters are a fixed base radio system with a dozen antennas placed at various locations around the city. Radios on the meters report back to the antenna. The meters would report daily to the water office enabling leaks to be found quicker, allowing the city to be more proactive. Zenner maintains all the equipment. The approximate cost would be \$1,600,000.00. Commissioner Rinella stated the funds are available through TIF to fund the project. The Zenner meter picks up water flow at 1/10 of a gallon. The City's present meters start registering the water at 1/2 to 3/4 gallon of water before it starts reading. This will save the City money accounting for more water usage.

NEW BUSINESS

City Treasurer Steve Hale informed the council the Capitalization Policy is for audit purposes. The new policy will streamline the process for audit. The following items will be capitalized for financial reporting:

1. New equipment purchase of \$5,000.00 or more.
2. Building improvements of \$15,000.00 or more.
3. Infrastructure improvements of \$100,000.00 or more
4. Water and sewer line improvements of \$50,000.00 or more
5. Land improvements of \$10,000.00 or more.
6. Software purchases of \$10,000.00 or more

The Capitalization Policy will be effective Fiscal Year 2016-2017. Commissioner Rinella made a motion to approve the Capitalization Policy as stated above with Commissioner Webb seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

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Commissioner Rinella made a motion to approve the annual renewal of the Harris computer software program for the Water Office at a cost of \$10,207.55. Commissioner Webb seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

Commissioner Webb made a motion for the Council to approve for the Fire Department to sell a 1982 firetruck to the Village of Pittsburg – pending the approval of the Village of Pittsburg’s Council approving the purchase at their meeting tonight. Commissioner Hightower seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Engineer Glenn Clarida told the Council the following seven bids were submitted for the construction of 4,660 lineal feet of 5 foot PPC sidewalks in the Hill area.

Samron	\$238,927.50
Pinoy construction, Inc	\$263,274.00
E.T. Simonds Construction	\$228,245.37
Evrard-Strang Construction	\$256,119.96
Sierra Bravo	\$263,946.55
B.C. Contracting	\$249,965.39
K.R.B. Excavation	\$296,450.75

Commissioner Goss made a motion to approve the low bid of E. T. Simonds Construction at \$228,245.37 with Commissioner Hightower seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West asked the Council to approve Lucas Newton as a Library Shelver at \$9.00 per hour at the Marion Carnegie Library to replace Kirsten Elston who resigned as of October 1, 2016. Commissioner Webb made a motion to approve Lucas Newton as a Library Shelver at \$9.00 per hour with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West presented the following individuals to be approved as lifeguards at the pay rate of \$9.50 per hour at the Hub Recreation Center:

Henry Jones and William Brent Miles.

Commissioner Hightower made a motion to approve Henry Jones and William Brent Miles as Lifeguards at \$9.50 per hour. Commissioner Rinella seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West asked Council to approve adding Lead Lifeguard job code at \$12.00 an hour to Sarah Knowles and Erin Wood (both current lifeguards).

Commissioner Hightower made a motion to approve adding Lead Lifeguard job code at \$12.00 per hour to Sarah Knowles and Erin Wood. Commissioner Webb seconded the motion.

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ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West stated Alec McConnell currently café job code at \$8.25 per hour should have been adjusted to \$9.00 per hour with general pay rate change at previous recent council meeting. Commissioner Rinella made a motion to approve Alec McConnell's pay rate to be adjusted to \$9.00 per hour with Commissioner Hightower seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Hillary Holdinghausen stated the Black Friday promotion brings in new Hub memberships. Year one of the Hub saw 101 new members joining on Black Friday; year two - 106 members joined on Black Friday. This year on Black Friday, the Hub is looking to match last year's number of 106 or reach an even greater number of new members. The \$12,000.00 marketing budget for Black Friday covers all the commercials and promotions (TV, radio, newspapers, etc.) presented for Black Friday, Commissioner Hightower made a motion to approve the \$12,000.00 Black Friday Budget for the Hub with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Director of Code Enforcement Jim Phemister asked Council's approval to create an additional position in the Code Enforcement office. The new employee would handle Nuisance Ordinance violations. Brian Van Horn would concentrate on rental property inspections and Jim would handle building permits, new construction and public works. Commissioner Goss made a motion to approve creating an additional position in the code Enforcement Office with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Director of Code Enforcement Jim Phemister explained the job description and rate of pay for the new Code Officer. The current Code Officer will handle rental inspections; the new hire will handle nuisance ordinance violations; and Jim will handle new construction and public works. The rate of pay for the new Code Officer will be the same as the base rate of pay for the current Code Officer. Commissioner Goss made a motion to approve the job description and rate of pay as explained above with Commissioner Webb seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Director of Code Enforcement Jim Phemister stated he will present information/proposed cost of a vehicle for the new hire at the next council meeting.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Director of Code Enforcement Jim Phemister asked the Council to approve Greg Lynn to fill the newly created Code Enforcement position pending post hiring screening. Commissioner Hightower made a motion to approve hiring Greg Lynn pending post hiring screening to fill the newly created Code Enforcement position with Commissioner Rinella seconding the motion.

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ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West explained the motor is going out on the kitchen exhaust hood system at the Boyton Street Community Center. To replace the kitchen exhaust fan will cost \$990.00, however upon inspection from the Fire Department the current exhaust system does not meet with compliance. Fowler Heating and Cooling, Inc. submitted a proposal of \$12,980.00 to install a new eight (8) foot stainless steel hood with grease filters, a grease trap and lights would be installed to include the double fryer. New stainless steel backsplash will be installed from the top of the range and countertop to the new exhaust hood. The proposal also includes a roof mounted exhaust fan with grease trap and welded exhaust duct with fire wrap insulation. Commissioner Rinella made a motion to accept and approve the proposal submitted from Fowler Heating and Cooling, Inc of \$12,980.00. Commissioner Hightower seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Travis Akin presented to the Council Azavar Government Solutions, a company that recovers lost funds through a software auditing program. The company works on a contingency basis with the audit taking from three to four months. The company doesn't get paid until the city receives money from Azavar's auditing efforts to recover "lost" funds. Council requested a more detailed presentation before making a decision.

Commissioner Rinella stated the Electronic Recycling that took place October 8, 2016 at the Marion Training Center was a huge success, filling up a tractor trailer truck. The Electronic Recycling Day was paid for by the City of Marion, with an estimate of approximately 15,000 pounds of electronic recyclables collected. The first customer of the day had picked up old TV's from along the side of Old Creal Springs Road. Commissioner Rinella stated, "This is what we like to see." A big "Thank you" was given to Street Superintendent Doug Phillips and his crew who helped with stacking the TV's, and etc. on the pallets and also to the five Boy Scouts and their leaders from Troop 7042 who helped unload the recyclables from the customers' vehicles offering curb service to the customers. Commissioner Rinella and Commissioner Goss both stated the Electronic Recycling project was worth all the effort and cost and hope the City of Marion keeps this Electronic Recycling Day going for many years.

Commissioner Rinella made a motion to pay the monthly bills as funds become available with Commissioner Goss seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Rinella made a motion to approve and pay the Consent Agenda dated October 10, 2016 as funds become available. Commissioner Hightower seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

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Commissioner Rinella announced that cookies and brownies will be available after the meeting in honor of Commissioner Goss and Commissioner Webb's birthdays. Happy Birthday to both Commissioners.

Commissioner Webb gave the Activity Report for the Marion Police Department for September 2016 as the following.

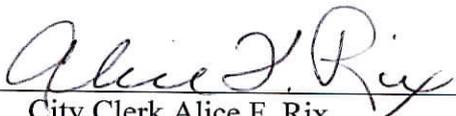
City Ordinance Violations	12
Warrant Arrests	17
Incidents Reported	398
Traffic Accidents	115
DUI	5
September Dispatched calls	1944
September 911 calls	826
Ambulance Calls	146

Commissioner Goss made a motion to adjourn the Regular meeting with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.



Mayor Robert L. Butler



City Clerk Alice F. Rix

Attested: 11-24-2016