

CITY OF MARION – REGULAR MEETING

August 08, 2016

Minutes of a Regular Meeting of the City Council of the City of Marion held in the Council Chambers at City Hall August 08, 2016. Mayor Butler called the meeting to order at 6:30 P.M. The City Clerk was instructed to call the roll and the response was as follows:

PHYSICALLY PRESENT: COMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER.

ABSENT: NONE

The minutes of the July 25, 2016 Regular Meeting were approved as presented.

NEW BUSINESS

Commissioner Rinella stated he had been in contact with the Electronic Recycling Company who provided the truck last April 2015 when Commissioner Goss and he managed the recycling of electronics that was held at the Training Center. It was a huge success. Commissioner Rinella stated he thought the City of Marion should hold another recycling day, possible later in October. Commissioner Rinella stated the cost to have the Electronic Recycling Company to bring the truck to Marion and haul all the electronic recyclables away would not cost more than \$4,000.00.

Commissioner Rinella made a motion to approve the electronic recycling day in October with the cost not to exceed \$4,000.00. Commissioner Goss seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

City Treasurer Steve Hale told the Council that the projects that were completed some years back – the West Water Tower at a cost of \$1,621,953.44 and the Route 13 Waterline at a cost of \$116,108.50 together totaling \$1,738,061.94 could be reimbursed from the current TIF funds from TIF I, Marion Heights TIF I and Marion Heights TIF II. Steve has consulted with Tom Jacobs and Mr. Jacobs told Steve the total amount of \$1,738,061.94 is eligible to be reimbursed. Commissioner Rinella's priority 1 project was to replace all the water meters in the City. City Engineer Brian Ziegler stated this money would enable replacing all the meters at one time for the whole town. Commissioner Rinella made a motion to reimburse the Water Department for the above amount of \$1,738,061.94 with funds from TIF I, Marion Heights TIF I and Marion Heights TIF II. Commissioner Goss seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Engineer Glenn Clarida stated the Sewer Lining Project consists of relining of some of the sanitary sewers and some of the storm sewers with pre TV and post TV inspection of the storm and sanitary sewers. Four bids were received with Visu-Sewer bidding \$134,587.20, Skuta Construction bidding \$152,392.00, Insituform Technologies, LLC bidding \$126,071.00 and SAK Construction, LLC bidding \$139,561.80. Commissioner Hightower made a motion to approve the low bid of Insituform Technologies, LLC of Chesterfield, MO at \$126,071.00. Commissioner Rinella seconded the motion.

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ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Hightower told the Council Sewer Superintendent Brent Cain had received two bids to install a new metal roof over the existing shingles at the Sewer Department with B.C. Contracting bidding \$24,450.00 and Tru-Bilt Building Company bidding \$25,030.00. The existing roof is approximately twenty years old. Commissioner Hightower abstained from voting as he is employed by the individual who owns Tru-Bilt. Commissioner Rinella made a motion to accept the low bid of B.C. Contracting. Commissioner Webb seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA. COMMISSIONER HIGHTOWER ABSTAINED.

Commissioner Webb made a motion for the Council to approve and accept the Assistance to Firefighters Grant award of \$17,000.00 with a 5% cost share for the Fire Department. Commissioner Rinella seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Webb made a motion to approve the Fire Department to expend the funds from the Assistance to Firefighters Grant to purchase battery operated extrication tools for the new fire truck. Commissioner Rinella seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Chief of Police Dawn Tondini asked the Council to approve the purchase of a new 2017 Ford Explorer to replace one of the squad cars that got flooded. The new explorer will be the same price as the other new explorers \$29,883.00, which are still on order. Chief Tondini explained the Ford Explorers sit higher than the cars, so hopefully that will eliminate the flooding problem. Chief Tondini also stated that to get the flooded vehicle repaired would amount to the cost of a new engine and much more to put into a car that already has over 300,000 miles and almost weekly repair needs.

Commissioner Webb made a motion to approve the purchase of the new 2017 Ford Explorer at a cost of \$29,883.00 with Commissioner Hightower seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Chief of Police Tondini asked the Council to approve purchasing bullet resistant vests at a cost of \$6,263.25 with the money coming from the "Drug Fund". After payment is made for the vests, the Police Department will be reimbursed one-half of the cost from the "Bullet Resistant Vest Grant." The bullet resistant vests last five years. The Police Department is asking for seven new vests to replace five of the current vests and two new vests for the two new officers.

Commissioner Webb made a motion to approve the purchase of seven bullet resistant vests at a cost of \$6,263.25 with Commissioner Goss seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Chief of Police Tondini stated the Police Department has been flooded with citizens and children bringing in food and well wishes. Chief Tondini wished to thank all the citizens and businesses

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who have shown such gratitude to the Police Department. Thursday August 11th at the Southern Illinois Miners Baseball game at Rent One Park, the policemen are being recognized. The tickets cost \$5.00 with part of the money going to the Stand up for Blue Fund. Shea, Police Department's K-9, will be doing a demonstration during the game. Chief Tondini also stated that \$8,000.00 has been raised from local businesses to help buy materials to educate seniors on safety and to teach teenagers about the danger of drugs. The program has already been presented at the Boyton Center. Chief Tondini sent a big thank you to all the businesses who donated and wanted to acknowledge the Police Department's appreciation to of all of them. Commissioner Rinella stated that it is sad to have to have a tragedy for the public to acknowledge their appreciation for the Police and Fire Departments.

Commissioner Webb told the Council that the City of Marion has been honored to have Police Chief Dawn Tondini recently elected Second Vice President of the National Association of Women Law Enforcement Executives. Commissioner Webb congratulated Chief Tondini on her election by a large group of her law enforcement executive peers at a recent conference of the National Association of Women Law Enforcement Executives held in Indianapolis, Indiana.

Commissioner Rinella made a motion to pay the monthly bills as funds become available. Commissioner Goss seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Rinella made a motion to approve and pay the Consent Agenda dated August 08, 2016 as funds become available. Commissioner Goss seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

ORDINANCE 3344 – AN ORDINANCE APPROVING OF A VACATION OF PART OF KOKOPELLI VILLAS. City Engineer Brian Ziegler explained the part being vacated was part of the original subdivision, Outlot C. The area has already been zoned as R-2 General Family Residential. Commissioner Webb made a motion to approve Ordinance 3344 as presented with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Ordinance 3345 was not needed as the information in Ordinance 3345 was also included in Ordinance 3346.

ORDINANCE 3346 – AN ORDINANCE ACCEPTING A SUBDIVISION PLATTED AS KOKOPELI VILLAS SUBDIVISION PHASE 11 PLANNED UNIT DEVELOPMENT INTO THE CITY OF MARION.

Commissioner Webb made a motion to approve Ordinance 3346 as presented with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

ORDINANCE 3347 – AN ORDINANCE APPROVING AND ACCEPTING A PLAT OF DEDICATION OF THE RIGHT OF WAY OF ROBINSON ROAD FROM SHANE LANE TO

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NORTH CARBON STREET. City Engineer Glenn Clarida explained this is the Right of Way that was pending for the drainage project that was approved at the last Council meeting. With the drainage lines in place it will eliminate the water that has been flooding the areas of Princeton Street. Commissioner Goss made a motion to approve and accept the plat of dedication of the right of way of Robinson Road from Shane Lane to North Carbon Street as presented. Commissioner Webb seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

City Administrator Gail West told the Council that more life guards are needed at the Hub as some of the current life guards are heading back to college.

Three new part time Hub employees to be approved are:

Nikki Evan, Lifeguard II at \$9.50 per hour.

Jaimie Wing, Wellness Attendant at \$9.00 per hour.

Carly Cook, Lifeguard II at \$9.50 per hour.

Commissioner Hightower made a motion to approve hiring the above stated part time employees with Commissioner Goss seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

City Administrator Gail West stated Director of the Pavilion, Jared Garrison has submitted a bid from Plantscape Nursery for some trees and shrubs at a cost of \$11,318.30 which includes the labor for planting and a ninety day warranty. The Pavilion had budgeted \$15,000.00 for this project. Commissioner Goss made a motion to approve Plantscape Nursery's bid of \$11,318.30 with Commissioner Rinella seconding the motion.

IT Director Terance Henry told the Council that in order to keep in compliance with the Illinois Local Records Act, the City of Marion has set procedures in place for the retention of email correspondence. The Email Retention Policy is intended to help employees determine what information sent or received by email should be retained and for how long. Terence stated that the City as a whole receives 12-15,000 emails per month. Attorney Steve Green has looked at the Email Retention Policy. City Administrator Gail West stated the Email Retention Policy will be incorporated into the Employee Handbook after a meeting is held with the employees to explain the policy. Commissioner Goss made a motion to approve the Email Retention Policy as presented with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

IT Director Terance Henry presented the Social Media Guidelines for the City of Marion. The Social Media Guidelines will be incorporated into the Employee Handbook. Commissioner Goss made a motion to approve the Social Media Guidelines for the City of Marion as presented. Commissioner Rinella seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

ORDINANCE 3348 – AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR THE ESTABLISHMENT AND ADMINISTRATION OF MARION MEADOWLAND PKWY TAX

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INCREMENT FINANCING DISTRICT BY AND BETWEEN THE CITY OF MARION AND JACOB & KLEIN, LTD. AND THE ECONOMIC DEVELOPMENT GROUP, LTD. City Administrator Gail West explained this is a new TIF District south of Route 13 across from the airport, containing forty plus acres owned by Dr. Craig Smith. This ordinance hires the TIF consultants. Dr. Smith will be moving his veterinary clinic business from its present location which is across Route 13 east of the airport. He will also be developing the other lots for future businesses. The access to this property is off of Meadowland Parkway. Commissioner Goss made a motion to approve Ordinance 3348 as presented with Commissioner Webb seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA

Resolution 2016-17 – A resolution approving an inducement agreement for CCS Real Estate Holdings, LLC. for the proposed Meadowland Parkway TIF. City Administrator Gail West explained this resolution approves and says the ground for CCS Real Estate Holdings, LLC is in the new Meadowland Parkway TIF. Commissioner Rinella made a motion to approve Resolution 2016-17 as presented with Commissioner Goss seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

OLD BUSINESS

The ordinance of the City of Marion regarding nuisances was discussed. Mayor Butler stated there are bad situations in town that the City is currently unable to do anything with. Director of Code Enforcement Jim Phemister stated there are Ordinances in the Codification Book that do all the things stated in the new “Nuisance Ordinance”. Commissioner Rinella stated he was not ready to vote on the new ordinance. Mayor Butler asked Attorney Steve Green to meet with Director of Code Enforcement Jim Phemister and Commissioner John Goss to discuss the “Nuisance Ordinance”. The Nuisance Ordinance will be presented to the Council at a future meeting.

Commissioner Rinella made a motion to approve paying the monthly bills as funds become available. Commissioner Hightower seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Rinella made a motion to approve and pay the Consent Agenda dated 08/08/2016. Commissioner Goss seconded the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.

Commissioner Webb gave the July report for the Police Department:

14	City Ordinance Violations
18	Warrant Arrests
4	DUI arrests

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Commissioner Webb gave the July report for the Fire Department

62	Total number of calls
24	False Alarms
11	Fires

Commissioner Goss announced that Terance Henry has a new celebrity in his family. His daughter Eva was crowned Miss Tiny Miss Williamson County Fair 3-5 years old.

City Engineer Glenn Clarida told the Council that certain streets around town are in the process of getting a light oil and chip base for micro seal cover and then later covered with a black finish. Smith Street has been completed and looks great. This process extends the life of the street for five to ten years without having to re-asphalt the surface. Mr. Clarida stated the contractor will always have one lane open with flaggers to control the traffic. After the process cures five to six days, the Street Department will repaint the striping and markings on the streets. Mr. Clarida also stated that the contractor stated that the Street Department employees who had done the crack filling on the streets, prior to the laying of the oil and chip process, had done an excellent job. If the City would have contracted that part of the job out, it would have cost from \$1.50 to \$2.00 a foot for every crack that has been filled.

Mayor Butler asked if anyone had any comments. Buddy Sellers responded that he was concerned about the Nuisance Ordinance. He understood the need for places needing to be cleaned up, but he was concerned about the residents' rights being take away or violated. Mayor Butler assured him that was not the intent of the Nuisance Ordinance, only to be able to enforce laws to keep trash and debris, etc. cleaned up.

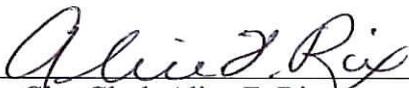
7:55 P.M.

Commissioner Goss made a motion to adjourn the Regular Meeting with Commissioner Rinella seconding the motion.

ON ROLL CALL VOTE COMMISSIONERS RINELLA, HIGHTOWER, WEBB AND GOSS AND MAYOR BUTLER ALL VOTED YEA.



Mayor Robert L. Butler



City Clerk Alice F. Rix

Attested: 8-22-2016